

# SYKEHOUSE PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON MONDAY 3<sup>rd</sup> MARCH 2015

**Present:** Councillor Mr Fox, Councillor Mr Duckitt,  
Councillor Mr Lee, Councillor Mrs Oliver, & Clerk Ms Halsall.

**In attendance:**

**Apologies:** Councillor Mr Thomas,

Councillor Mr Fox was elected as Vice Chairman to take the meeting in Chairman Councillor Thomas absence.

*The Vice - Chairman welcomed everyone to the meeting.*

*Vice - Chairman's opening remarks and Declarations of interest*

- None received.

### 2. Minutes of the meeting held on Monday 12<sup>th</sup> January 2015

**RESOLVED** that the minutes be signed.

### 3. Matters arising from the minutes.

Councillor Mrs Oliver requested a copy of the budget set at the last meeting.

Councillor Mrs Oliver asked about the SLCC online training course. Clerk asked if Councillor Oliver could send details of this course. Clerk was already attending a training course on 12<sup>th</sup> March 2015.

### 4. Boundary Changes

Nothing had been received regarding the changes. This was probably due to the upcoming elections.

### 5. Planning

**15/00361/FULM** – Mr R Thompson – Ground mounted solar panels – No objections raised.

An email had been circulated regarding the delegation of planning to clerks. It was agreed nothing would change at the moment with regards to planning decisions.

### 6. Financial Matters

000294 Cancelled

000295 £40 YLCA - Training course

000296 £445 Mr Beavers - Stone Replacement

000297 £65.60 HMR&C

000298 £289.45 Mr Harrison – Locum clerk

**000299 £28.18 DMBC – Copy invoice required before authorisation**

000300 £12.60 Doncaster CVS – Payroll services

**RESOLVED** that the accounts payable be approved and the cheques signed.

It was agreed in future to send copies of all financial correspondence with the minutes before the meeting.

### 7. Correspondence

All correspondence was circulated.

YLCA had sent a document with relevant dates for this year's elections taking place in May.

Mr Fox reported on a thank you note from Mrs Paylin for the charity donation.

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## **9. Seat, Benches & Gates**

Clerk was currently looking into the limit on expenditure, as nothing could be found in the current paperwork.

A new Notice Board quote was required to replace the one on the Village Hall.

## **10. Transparency Code**

This was discussed with regards to the new code for small authorities and new procedures.

Councillor Mrs Oliver requested a copy of the financial regulations.

## **11. Projects**

New projects in the village to include Notice Board and New Gate on the village green.

## **12. Website**

Councillor Mrs Oliver requested that all the previous meeting minutes be on as PDF.

The Financial documents would also need to be displayed in PDF with the new Transparency code coming into effect.

Councillor Mrs Oliver said she would get some photos of the village together for the website.

## **13. Newsletter**

It was agreed that the next Newsletter would be done in May after the elections.

## **14. Date & Time of next meetings**

To be held on **Tuesday 14<sup>th</sup> April 2015** commencing at 7.15pm, at Sykehouse Village Hall.

Councillor Mrs Oliver said she may have to give her apologies to this meeting.

**Tuesday 14<sup>th</sup> May 2015 AGM** commencing at 6.45, 8pm Annual Electors Meeting, at Sykehouse Village Hall

Councillor Mr Duckitt reported on the satnav taking shopping delivery vans down the wrong way after the bridge. Vans keep getting stuck and have to be towed out.

There was a road closure planned on Manor Farm Lane in the village for 3 days to repair the pot holes!

There being no other business the meeting closed at 8.00pm.