

SYKEHOUSE PARISH COUNCIL

Minutes of the Council Meeting held in the Village Hall at 7.15 pm on Monday 6th October 2014.

Present:

Mr R Thompson
Mr David Fox
Mr John Duckitt
Mrs Joone Oliver
Mr Stephen Lee

Mr I R Harrison – Locum Clerk

Three members of the public were present.

- a. Mrs Lifsey thanked the Council for their grant for the Community Library which was now open with 500 books to loan out. There were also books for sale that had been donated. The library was currently open on Thursday and Saturday mornings and Wednesday tea-time, It was agreed that a feature on the library should be included in the next newsletter.
- b. Mrs Oliver asked what was happening about the stone – see 4.1 below.

1. Declarations of Interest. Cllr. R Thompson declared an interest in the planning item as the applicant and said that he would leave the room for this item.

2. Apologies. None.

3. Minutes. Consideration was given to the minutes of 7th July 2014.
RESOLVED that the minutes be signed.

4. Reports on matters arising from the minutes.

4.1 New commemorative stone – The Clerk and Councillor Oliver had found alternative suppliers. **RESOLVED** To investigate these further

4.2 The Councils complaint regarding the obstruction to the footpath at West End to be chased up.

5. Planning Application: The Chair handed over to Cllr. S Lee for this item and left the room.

14/01966/FULM, Erection of a livestock building, hardstanding and feed store at Oaktree Farm, Oak Lane, Sykehouse.

RESOLVED No observations.

6. Accounts and financial matters.

6.1 External Audit – The accounts to 31st March 2014 had been signed off by external auditors BDO, the only comment being regarding minor arithmetic errors which did not affect the overall figures.

RESOLVED That the signing off of the accounts be noted and the Auditors report be accepted and actioned.

Chairman.

Date

6.2 Consideration was given to the accounts to 2/9/14.
RESOLVED that the accounts be approved.

6.3 Consideration was given to the report on actual income and expenditure compared to budget to 31/8/14. It was noted that there would be a probable overspend on Administration due to the employment of a locum Clerk but that this would be corrected once a permanent Clerk was appointed. In addition there was expenditure for election expenses that had not been budgeted for. Both these items would be met from underspends in other areas.

RESOLVED That the report be accepted and that a further recruitment process be initiated to find a permanent Clerk.

6.4 The following payments were considered:

I R Harrison Clerks services May	£264.84	c/n 262
HMRC PAYE May	£148.80	c/n 263
Hardware and fastener supplies for shelving	£171.18	c/n264
I R Harrison Clerks services June	£261.95	c/n 265
HMRC PAYE June	£57.40	c/n 266
CVS Payroll	£12.60	c/n267
DMBC Grounds maintenance	£56.35	c/n268
HMRC PAYE July	£46.20	c/n 269
I R Harrison Clerks services July	£204.28	c/n 270
CVS Payroll	£12.60	c/n271
DMBC Grounds maint. Periods1-3	£56.35	c/n272
I R Harrison Clerks services Aug	£181.81	c/n 273
HMRC PAYE Aug	36.00	c/n 274
MKM Building Supplies Wood for shelving	£44.98	c/n275
CVS Payroll	£12.60	c/n276

Payment authorised:

I R Harrison Clerks services 1/9/14 to 30/9/14 £ 354.12 (*)

(*) Tax to be deducted and paid to HMRC once split given by CVS.

RESOLVED that the accounts payable be approved and the cheques signed.

Chairman.....

Date.....

7. Correspondence.

7.1 Proposed boundary changes. **RESOLVED** that the Council would not comment further as Councillors and the Public could comment individually.

7.2 Mrs Holland from Pincheon Green Lane had asked the Council if they knew how or why stones had been removed from the verge outside her property. Councillors had made enquiries and it did not appear that DMBC were responsible.

7.3 A letter had been received from Mrs Richardson requesting permission to erect a new commemorative seat on the village green to replace the one that had been damaged beyond repair. **RESOLVED** that permission be granted and that the Council would offer to add the item to its insurance if appropriate.

8. Council Archives.

The Clerk had reviewed several boxes of Council papers stretching back about 20 years. These had been sorted and papers for possible archiving identified.

RESOLVED That a working meeting would be held in early November to enable Councillors to peruse the documents.

9. Website. The Clerk reported that Doncaster College had not made any progress during the summer but that they did hope to reach carry out further work this term. The Clerk had identified a contractor who had produced excellent websites for other Parish Councils had indicated that the work could be done quickly.

RESOLVED That in view of the time that had passed the Council would engage a contractor to carry out the work.

10. Newsletter. It was suggested that a final draft of the Newsletter, which would be monochrome this time, be prepared for the December meeting.

RESOLVED That this course of action be approved.

11. Date of next meeting. The next Council meeting would be the on Monday 1st December 2014 at 7.15pm.

12. Closure of meeting. The Chairman thanked everyone for their attendance and closed the meeting.

Chairman.....

Date.....